

REQUEST FOR PROPOSAL (RFP)

RENOVATION OF PHYSICS LAB : ARMY PUBLIC SCHOOL BAREILLY

Dear Sir,

1. Please reference advertisement published in local newspaper Amar Ujala dated 04 Aug 2021.
2. Tender are invited from enlisted vendors for Renovation of Physics Lab of Army Public School, Bareilly in accordance to the specification for science lab as enclosed herewith vide Appx 'B'. Sealed tenders are allowed to be dropped in the sealed tender box on or before **16 Aug 2021 till 1200hrs.** The sealed tender will be opened by a board of officers on date and time to be intimated later.
3. General Information about the tender:-
 - (a) Tender reference No 1035/APS dated 04 Aug 2021.
 - (b) Last date and time for receipt of tenders 16 Aug 2021.
 - (c) Time and date for opening of tenders will be intimated later.
 - (d) Place of opening of tenders – Senior Wing, Army Public School, Bareilly Cantt.
 - (e) Address for Communication- Senior Wing, Army Public School, Bareilly Cantt-243001
4. The tender shall be submitted in **single stage two - bid system of** the Technical and Commercial bids.
5. Quotation shall remain valid up to 45 days from the date of opening of tender from the date of opening of Technical Bid. (**Note: Bid Validity period may be increased/decreased on a case to case basis with the approval of CFA**)

Submission/Opening of Tenders

6. PLEASE QUOTE OUR RFP NO AND DATE OF TENDER ADVERTISEMENT ON SEALED COVER. FAILURE TO DO SO WILL RENDER YOUR OFFER INVALID.
7. The Technical and Commercial bids are to be submitted in two separate sealed envelopes, duly marked as "Technical Bid as per Appx 'A' for RFP No.1035/APS dated 04 Aug 2021 and "Commercial Bid for RFP No. 1035/APS dated 04 Aug 2021". The quotes are to be super-scribed with your firm's name, address, and official seal and ink signed by an authorized representative of the Tender. Sealed Bids addressed to Principal, Army Public School, Bareilly Cantt should be dropped in tender box located at Army Public School, Bareilly Cantt (Senior Wing), or to be sent by registered post so as to reach this office by due date and time (to be specified in the RFP). No responsibility will be taken for postal delay or non-delivery/non-receipt of tender documents.
8. Sealed quotations will be opened by a committee on due date and time. Your authorized representative from the Company can attend the tender opening.
9. Tenders sent by Fax will not be considered. To avoid any complications with regard to late receipt/non-receipt of Tenders, it may please be noted that responsibility rests with the tenderer to ensure that tenders reach this office before due date. Late quotes will be rejected out rightly.

10. Commercial offers will be opened only of those firms, who's Technical Offers have been found suitable after technical evaluation. Further negotiations will be made only with the lowest bidder (L1) as determined by the committee. The date, time and venue fixed for this purpose will be intimated separately.

11. **Earnest Money Deposit**. The bidders are required to deposit an EMD amounting of 3% of total contract value and subject to minimum Rs 10,000/- with a validity of 180 days, in the form of an Account Payee Demand Draft or Fixed Deposit Receipt or Banker's Cheque or Bank Guarantee from any of the public or a private sector bank authorized to conduct government business.

12. **Liquidated Damages**: In the event of the seller's failure to submit the Bonds/ Guarantees and documents, supply the stores/ goods and conduct trials, installation of the eqpts, training, etc as specified in this contract. The buyer may, at his discretion, withhold any, payment until the completion of the contract. The buyer may also deduct from the seller as agree liquidated damages to the sum of 0.5% of the contract price of the delayed/ undelivered stores/services mentioned above for every week of delay or part of a week, subject to maximum value of Liquidated Damages being not higher than 10% of the value of delayed stores/ services.

Special Conditions

13. **Performance Bank Guarantee**, The bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a public sector bank or a private sector bank authorized to conduct Government business for a sum of equal to **10%** of the contract value **within 30 days** beyond the date of warranty. The specimen of PBG is att at **Appx**.

14. **Payment Terms**. 100% amount of total value of contract shall be paid to the contractor on completion of renovation of Physics Lab after approval by Inspection and checking committee on receipt of bills duly supported with all documents through cheque. Bills must clearly indicate GST registration number and detailed break-up of GST, failing which the payment will not be released.

15. **Repeat Order Clause**. School may place a repeat order for same items at the same cost within one year time period from the date of supply order.

16. **Mode of Payment**. One Time after checked by a Board for specification and smooth functioning of equipments through cheque.

17. **Advance Payments**. No advance payment(s) will be made.

18. **Acceptance Testing**. All items will be subjected to detailed acceptance testing procedure by a Board of Officers as per scope of work for the project. The details of the procedure will be worked out jointly by the vendor and the users. The specification of the items should be in conformity with the details provided by the vendor and as per the given specifications. Any additional equipment needed for acceptance testing would be provided by the Vendor at his own cost. In case any item is found not as laid down specifications and the consignment rejected, the vendor shall remove the items from user premises at his cost. The user would issue an acceptance certificate on successful completion of acceptance testing.

19. **Quality.** The quality of the stores delivered according to the present Contract shall correspond to the technical conditions and standards valid for the deliveries of the same stores in Seller's country or specifications enumerated. The following quality requirements to be met and dimensions of work station to be as per **Appendix 'A'**.

- (a) The workbenches to be of thick CRCA sheet.
- (b) Work benches to be water/ moisture, acid & alkali resistant.
- (c) Furniture & glass cabinets to be covered by a warranty of min 10 years.
- (d) Mtrl used will be new & not recycled/ reused.
- (e) Mtrl used should be termite proof.

20. **Inspection Authority.** The inspection will be carried out by a Board of Officers on behalf of the buyer. The mode of inspection will be joint inspection.

21. **Terms and Conditions**

- (a) The contract will be given to the lowest vendor and the price quoted must remain valid for 90 days (ninety days) refer para 5.
- (b) The selected Vendor has to complete Renovation of Physic Lab within 60 days from the dt of work order. This is a rate of contract for a pd of 180 days from the commencement of the contract. The items will be delivered at school premises and installed.
- (c) The school authorities have right to terminate the contract in case of unsatisfactory work, conduct, or any other dispute and no claim whatsoever of the contractor shall be admissible on this account.
- (d) The Vendor will obey and observe the instruction issued by Principal or any other authority supervising the renovation work.
- (e) The specifications of Phy Lab as per the list att at Appx B will be brought by the vendor at time of dropping of tender/ quotation. The supply of items for Phy Lab will be carried out in the school after verification of qty & quality.
- (f) It must be noted that only District Court Bareilly (UP) have jurisdiction to entertain any proceedings related to this contract whether during pendency or after expiry/termination.

Pre-Bid Conference

22. All clarifications are to be resolved in the Pre-Bid Conference on 12 Aug 2021 at Principal Office, Army Public School, Bareilly, prior submission of bids. No revision of Commercial Bid would normally be permitted after opening of the Technical Bid.

Commercial Bid

23. The Commercial bid is to be submitted strictly in accordance with **Appx 'B'** to this tender enquiry. The Commercial bid once opened, will not be subjected to unilateral revision by the firm, unless the firm is called for price negotiations specifically and asked to justify the rates.

Conditions under which this RFP is issued.

24. This RFP is being issued with no financial commitment and School reserves the right to change or vary any part thereof at any stage. The School reserves the right to reject any or all of the offers without assigning any reason whatsoever. The School also reserves the right to withdraw the RFP should it be so necessary at any stage.

25. Please acknowledge receipt.

Thanking you,

Yours faithfully

(Aparna Tripathi)
Capt (Retd)
Principal

Appx 'A'

TECHNICAL BID

While dropping the quotation in quotation box/forward the sealed quotation, the following points to be taken care of :-

Ser No	Documents/Features of items	Documents produced by Vendor Yes/No	Remarks
(a)	No of years experience/ existence in renovation of Physics Lab		
(b)	Certificate of firm's registration for GST, excise and TIN.		
(c)	ITCC for last two years		
(d)	List of establishment/organization where your firm is executing supply alongwith a Xerox copy of work order/certificate of satisfactory performance.		
(e)	Profile of company		
(f)	DD of EMD (refundable)		
(g)	Certificate for acceptance of terms & conditions mentioned in RFP.		

Consignees Details:

The Principal

Army Public School, Birdwood Lines,
Bareilly Cantt - PIN -243001.

Date : Aug 2021

Signature of the Authorized Signatory Company's Seal

COMMERCIAL BIDS**RENOVATION OF PHYSICS LAB**
ARMY PUBLIC SCHOOL BAREILLY

Ser No	Service Name	Nature of Work	Qty	Unit	Whether Available (Yes/No)	Brand	Rate (Tax Inclusive)	Amount (Tax Inclusive)
1	Renovation of Physics Lab	Modular Island Workbench with 2 base cabinets(1 Drawer 2 shutters 2 nos.)with 2 electrical raceway consisting of 16/6 Amp electrical switches and sockets with granite top. (Make-Havells/Anchor/North West/Norysis), Table top:18 +/- 1 mm thick well-polished Jet Black Granite with half round nosing, acid-resistant, alkali-resistant Material of Construction for Work Bench:18-20G thick CRC Sheet. Interior & Exterior will be provided with Epoxy polyester powder coating with dry film thickness of 40 – 60 microns. Under Bench Cupboards will be provided with Top Drawer and Bottom one Shutter with one Horizontal Partition. All necessary hardware fitting like Heavy Duty Drawer Channels for smooth rolling to be provided. (Hardware Make : Godrej/ Ebco / Hettich) Table Dimension-2400mm W*1200 mm D*900 mm H Storage Dimension-600 mm W* 520 mm D	4	Set				
2		Modular Island Workbench with 2 base cabinets(1 Drawer 2 shutters 2 nos.)with 2 electrical raceway consisting of 16/6 Amp electrical switches and sockets with granite top. (Make-Havells/Anchor/North West/Norysis),Table top:18 +/- 1 mm thick well-polished Jet Black Granite with half round nosing, acid-resistant, alkali-resistantMaterial of	2	Set				
3		Modular Wall Facing Workbench with 3 base cabinet (1 Drawer & 2 Shutter 3 nos) , with 2 electrical raceway consisting of 16/6 Amp electrical switches and sockets with granite top. (Make-Havells/Anchor/North West/Norysis), Table top: 18 +/- 1 mm thick well-polished Jet Black Granite with half round nosing, acid-resistant, alkali-resistant . Material of Construction for Work Bench: 18-20G thick CRC Sheet. Interior & Exterior will be provided with Epoxy polyester powder coating with dry film thickness of 40 – 60 microns. Under Bench Cupboards will be provided with Top Drawer and Bottom one Shutter with one Horizontal Partition. All necessary hardware fitting like Heavy Duty Drawer Channels for smooth rolling to be provided. (Hardware Make : Godrej/ Ebco / Hettich) Table Dimension-1800mm W*600 mm D*900 mm H Storage Dimension-600 mm W* 520 mm D	1	Set				

Ser No	Service Name	Nature of Work	Qty	Unit	Whether Available (Yes/No)	Brand	Rate (Tax Inclusive)	Amount (Tax Inclusive)
4		Demonstration Table with 1 base cabinet,(1 drawer & 2 shutters 1 no) with 1 electrical raceway with granite top . (Make-Havells/Anchor/North West/Norysis), Table top:18 +/- 1 mm thick well-polished Jet Black Granite with half round nosing, acid-resistant, alkali-resistant Material of Construction for Work Bench: 18-20G thick CRC Sheet. Interior & Exterior will be provided with Epoxy polyester powder coating with dry film thickness of 40 – 60 microns. Under Bench Cupboards will be provided with Top Drawer and Bottom one Shutter with one Horizontal Partition. All necessary hardware fitting like Heavy Duty Drawer Channels for smooth rolling to be provided. (Hardware Make : Godrej/ Ebco / Hettich) Table Dimension-1500mm W*750 mm D*900 mm H Storage Dimension-600 mm W* 520 mm D* 900 mm	1	Set				
5		Glass Shutter Full Height cabinet : Made of epoxy powder coated 22 gauge sheet, Dimension-900 mm W x 450 mm D x 1800 mm H	2	Set				
6		Solid Shutter Full Height cabinet : Made of epoxy powder coated 22 gauge sheet, Dimension-900 mm W x 450 mm D x 1800 mm H	5	Set				
7		Glass Shutter Over Head cabinet : Made of epoxy powder coated 18 gauge sheet, Dimension-600 mm W x 400 mm D x 600 mm H	11	Set				
8		Fixed Chair: 25mm CRC pipe of 14 gauge chrome plated with molded seat back hard PVC stiched with foam .	3	Set				
9		Stools : Made in Powder coated MS , Seat & Back material : High-Density Foam Sponge Materials, Round Ring for Leg Rest, 360 Degree Revolving & Lift for Up-Down Movement	44	Set				
10		Slotted Angle Rack Made of 20 SWG epoxy powder coated CRC sheet Powder coating Thickness-40-50 micron with 4 nos. of compartments Dimension-900 mm W x 400 mm D x 1800 mm	4	Set				
11	Mentioned guarantee period -							

Date: Aug 2021

(Signature of Contractor
with Rubber Stamp)