

REQUEST FOR PROPOSAL (RFP)

INSTRUCTIONS FOR SUPPLY OF CONSTRUCTION MATERIALS OF STORE ROOM FOR OFFICE AT SENIOR WING ARMY PUBLIC SCHOOL BAREILLY

Dear Sir,

- 1 Please reference advertisement published in local news paper Amar Ujala dated 26 Mar 2021.
2. Tender are invited from enlisted vendors to supply construction materials of store room for office at Senior Wing, Army Public School, Bareilly in accordance to the specification of , items to be used for construction of work as enclosed herewith vide Appx 'B'. Sealed tenders are allowed to be dropped in the sealed tender box on or before 12 Apr 2021 till 1200hrs. The sealed tender will be opened by a board of officers on date and time to be intimated later.
3. General Information about the tender:-
 - (a) Tender reference No 1035/APS dated 26 Mar 2021.
 - (b) Last date and time for receipt of tenders 12 Apr 2021.
 - (c) Time and date for opening of tenders will be intimated later.
 - (d) Place of opening of tenders – Senior Wing, Army Public School, Bareilly Cantt.
 - (e) Address for Communication- Senior Wing, Army Public School, Bareilly Cantt-243001
4. The tender shall be submitted **in single stage two - bid system of** the Technical and Commercial bids.
5. Quotation shall remain valid up to 45 days from the date of opening of tender from the date of opening of Technical Bid. **(Note: Bid Validity period may be increased/decreased on a case to case basis with the approval of CFA)**

Submission/Opening of Tenders

6. PLEASE QUOTE OUR RFP NO AND DATE OF TENDER OPENING ON SEALED COVER. FAILURE TO DO SO WILL RENDER YOUR OFFER INVALID.
7. The Technical and Commercial bids are to be submitted in two separate sealed envelopes, duly marked as "Technical Bid as per Appx 'A' for RFP No.1035/APS dated 26 Mar 2021 and "Commercial Bid for RFP No. 1035/APS dated 26 Mar 2021" . The quotes are to be super-scribed with your firm's name, address, and official seal and ink signed by an authorized representative of the Tenderer. Sealed Bids addressed to Principal, Army Public School, Bareilly Cantt should be dropped in tender box located at Army Public School, Bareilly Cantt (Senior Wing),or to be sent by registered post so as to reach this office by due date and time (to be specified in the RFP). No responsibility will be taken for postal delay or non-delivery/non-receipt of tender documents.

8. Sealed quotations will be opened by a committee on due date and time. Your authorized representative from the Company can attend the tender opening.
9. Tenders sent by Fax will not be considered. To avoid any complications with regard to Late Receipt/Non-receipt of Tenders, it may please be noted that responsibility rests with the tenderer to ensure that tenders reach this office before due date. Late quotes will be rejected out rightly.
10. Commercial offers will be opened only of those firms, who's Technical Offers have been found suitable after technical evaluation. Further negotiations will be made only with the lowest bidder (L1) as determined by the committee. The date, time and venue fixed for this purpose will be intimated separately.
11. **Earnest Money Deposit**. The bidders are required to deposit an EMD amounting of 3% of total contract value and subject to minimum Rs 6,000/- with a validity of 180 days, in the form of an Account Payee Demand Draft or Fixed Deposit Receipt or Banker's Cheque or Bank Guarantee from any of the public or a private sector bank authorized to conduct government business.
12. **Liquidated Damages**: In the event of the seller' s failure to submit the Bonds/ Guarantees and documents, supply the stores/ goods and conduct trials, installation of the eqpts, training, etc as specified in this contract. The buyer may, at his discretion, withhold any payment until the completion of the contract. The buyer may also deduct from the seller as agree liquidated damages to the sum of Rs. 0.5% of the contract price of the delayed/ undelivered stores/services mentioned above for every week of delay or part of a week, subject to maximum value of liquidated Damages being not higher than 10% of the value of delayed stores/ services.
13. **Payment Terms**. Payment will be made one time after completion of work.
14. **Repeat Order Clause**. School may place a repeat order for same items at the same cost within one year time period from the date of supply order.
15. **TERMS AND CONDITIONS**
 - (a) The contract will be given to the lowest vendor and the price quoted must remain valid for 90 days (Ninety days).
 - (b) The contractor will supply the construction materials for store room for office at Senior Wing, Army Public School, Bareilly, within 10 days after issue of work order of tender at the site at Senior Wing of the school as shown by the school auth.
 - (c) The school authorities have right to terminate the contract in case of unsatisfactory work, conduct, or any other dispute and no claim whatsoever of the contractor shall be admissible on this account.
 - (d) The contractor will obey and observe the instruction issued by Principal or any other authority supervising the construction work.
 - (e) It must be noted that only Bareilly Court have jurisdiction to entertain any proceedings related to this contract whether during pendency or after expiry/termination.

(f) The material as specified in tender documents should be supplied as per period mentioned in para 15 (b) of terms and conditions advance before the commencement of work for inspection by Board.

Pre-Bid Conference

16. All clarifications are to be resolved in the Pre-Bid Conference on ___Apr 2021 at Principal Office, Army Public School, Bareilly, prior submission of bids. No revision of Commercial Bid would normally be permitted after opening of the Technical Bid.

Commercial Bid

17. The Commercial bid is to be submitted strictly in accordance with **Appx 'B'** to this tender enquiry. The Commercial bid once opened, will not be subjected to unilateral revision by the firm, unless the firm is called for price negotiations specifically and asked to justify the rates.

Conditions under which this RFP is issued.

18. This RFP is being issued with no financial commitment and School reserves the right to change or vary any part thereof at any stage. The School reserves the right to reject any or all of the offers without assigning any reason whatsoever. The School also reserves the right to withdraw the RFP should it be so necessary at any stage.

19. Please acknowledge receipt.

Thanking you,

Yours faithfully

(Aparna Tripathi)
Capt (Retd)
Principal

TECHNICAL BID

While dropping the quotation in quotation box/forward the sealed quotation, the following points to be taken care of :-

Ser No	Documents/Features of items	Documents produced by Vendor Yes/No	Remarks
(a)	No of years experience in supply of construction materials.		
(b)	Certificate of firm's registration for GST, excise and TIN.		
(c)	ITCC for last two years		
(d)	Photo copy of PAN Card of the firm/owner of the firm duly attested.		
(e)	Proof of address (in the form of electric/ telephone bill separately for office, shop/ showroom and factory.		
(f)	DD of Rs.9,000/- refundable as EMD		
(g)	Certificate for acceptance of terms & conditions mentioned in RFP.		

Consignees Details:

The Principal

Army Public School, Birdwood Lines,
Bareilly Cantt - Pin -243001.

Date : Mar 2021

Signature of the Authorized Signatory Company's Seal

COMMERCIAL BIDS**CONSTRUCTION OF STORE ROOM FOR OFFICE AT
SENIOR WING, ARMY PUBLIC SCHOOL BAREILLY**

Ser No	Description of item for construction of store room for office size 26'x15'	A/U	Qty	Rate	Amount
1.	Brick	Nos	7817		
2.	Cement	Bags	56		
3.	Sand	Cum	7.5		
4.	10-20 mm Aggr	Cum	4.5		
5.	Hard Core	Cum	3.65		
6.	Floor Vitrified tiles size 600x600x10mm thick	Sqm	36.2		
7.	WPC	Ltr	01		
8.	White cement	Kg	02		
9.	Door including all fitting	Nos	01		
10	Window including all fitting	Nos	02		
11.	0.50 mm thick pre-printed galvaume sheet blue color of size (16'x3½')	Sqft	432		
12.	(i) Column (04 Nos) of 14' long made of SHS 60x60x3.00 mm, column (02 Nos of 13' long made of SHS 60x60x3.00 mm and column (04 Nos) of 12' long made of SHS 60x60x3.00 mm = (45x5.34). (ii) Purlin made out of MS SHS 50x50x3 mm = (52.45x3.71).	Kgs	240.30		
		Kgs	194.60		
13.	Primer	Ltr	01		
14.	Paint	Ltr	01		
15.	Welding Rod	Pkt	02		
	Total amount				
	Tax if any				
	Grand Total				

Date: Mar 2021

(Signature of Contractor
with Rubber Stamp)

