

**ARMY PUBLIC SCHOOL BAREILLY REQUIRES****ADMINISTRATIVE STAFF**

Email: [apsbareillycantt@gmail.com](mailto:apsbareillycantt@gmail.com) Tele No : 05812421489

1. Army Public School Bareilly invites applications from eligible candidates for the post of Supervisor Administration on Adhoc Basis.

2. Interested candidates are advised to visit our school website: [www.armypublicschoolbly.com](http://www.armypublicschoolbly.com) for details of form, qualification and vacancies etc.

**Principal**

**ARMY PUBLIC SCHOOL BAREILLY REQUIRES ADMINISTRATIVE STAFF**

Army Public School Bareilly invites applications from eligible candidates for appearing in interview for the post of Supervisor Administration on Adhoc Basis :-

| Posts                     | Educational Qualification  |
|---------------------------|--|
| Supervisor Administration | <p>(a) <b>Mandatory</b></p> <ul style="list-style-type: none"><li>(i) A person with administrative experience, preferably an Ex-Serviceman.</li><li>(ii) <b>Age:</b> Up to the age of 55 Years.</li><li>(iii) <b>Education :</b> Preferably Graduate from a recognized university.</li><li>(iv) <b>Experience:</b> 5 years of experience in administration preferably in an academic institution and ability to liaison work with various Govt/Non-Govt organization.</li><li>v) <b>Others :</b><ul style="list-style-type: none"><li>(aa) Working knowledge of Computer.</li><li>(ab) Good communication skills in English and Hindi.</li></ul></li></ul> <p>(b) <b>Desirable.</b> Understanding of Govt Rules/Regulations, procurement procedure and legal aspects.</p> <p>(c) Terms and Condition. Terms based appointment for three years.</p> |

Candidates fulfilling the above criteria may apply for interview on prescribed application form as available on website: [www.armypublicschoolbly.com](http://www.armypublicschoolbly.com). to the Principal Army Public School, Bareilly alongwith a DD of Rs 100/- in favour of "Army Public School Bareilly" by **10 Jun 2021**. Candidates must enclose Self Addressed Registered Envelop duly affixed with postage stamp of Rs 42/- for dispatch of interview call letter. No applications will be received after due date in any case.

**PRINCIPAL**